Internal Transfer between University Programs
Offshore use only

University of South Australia | Student and Academic Services

This form is to be used by **Offshore students** who wish to transfer from one UniSA program to another, including transferring to a lesser degree to exit or change academic plans (specialisations).
The completed form is to be lodged with your Partner Administration Office.

Part A: Personal Details - to be completed by the student.

Student ID: ☐☐☐☐☐☐☐☐

Mr/Miss/Ms/Mrs:	First name(s):

Family name:

Date of birth:	Contact No:

Transfer details

Is the intention of the transfer so you can graduate with the lesser degree?	☐ Yes ☐ No
Date transfer is to take effect:	

Transfer from:

Program code:	Program title:
Academic Plan (if applicable)	

Transfer to:

Program code:	Program title:
Academic Plan (if applicable)	

Student Declaration

I understand
- UniSA will withdraw me from my former program and classes/courses and admit me in the new program.
- I agree to pay any fees that apply for the new program.
- That lodgement of this form is not confirmation of approval to transfer between programs.

Student Signature:	Date:

OFFICE USE ONLY
Partner Administration Office

Date received:	Date uploaded to Collaborate™:

UniSA Office: Student and Academic Services (SAS)

☐ Medici Updated	☐ Email sent
Date processed:	Processed by:

OFFICE USE ONLY
Academic Unit approval

Current Program Director signature:	Date:
☐ Transfer recommended	☐ Transfer not recommended
New Program Director signature:	Date:
☐ Transfer recommended	☐ Transfer not recommended