

DEFENCE RESERVES FACTSHEET

- An employer MUST release an employee, who is an Australian Defence Force (ADF) Reservist, to render Reserve Service – ALL Reserve service is deemed by the Commonwealth to be “Protected” Service. Further information is available at: www.defencereservessupport.gov.au/employers-of-reservists/reserve-service-protection/
- A Reservist should provide a Form AE380 (Tri-Service Notice of ADF Reserve Training), which has been signed by their Defence employer, to their Civilian employer if they are requesting absence from work on Defence Leave.
- Employers may be eligible for Employer Support Payments (ESPS). ESPS provides financial assistance to employers of Reservists, and self-employed Reservists, when the Reservist is absent from their civilian workplace on eligible periods of Defence service for periods of Reservist leave. Further information is available at: www.defencereservessupport.gov.au/benefits/employer-support-payment-scheme/
- Staff from the Defence Reserves Support office in your state often attend workplaces and provide briefings to Leadership, HR managers and employees on Reserve Service. If you would like staff to visit your organisation please email sa.drsc@defence.gov.au and a member of the staff will contact you.
- Prince of Wales Award - Reservists can apply for an award of up to \$8,000 for the recipient to undertake an activity – directly related to their civilian employment – that has been developed in agreement with their employer to assist their professional development and potentially benefit their workplace.
- Contact Defence Reserves Support on 1800DEFENCE for further questions.