# 2020 - 21 Compliance Program

Submitted by:



# #Workplace overview

## **Policies and strategies**

1: Do you have a formal policy and/or formal strategy in place that specifically supports gender equality in the following areas?

Recruitment	Yes(Select all that apply)
Yes	Policy Strategy
Retention	Yes(Select all that apply)
Yes	Strategy
Performance management processes	Yes(Select all that apply)
Yes	Policy Strategy
Promotions	Yes(Select all that apply)
Yes	Policy Strategy
Talent identification/identification of high potentials	Yes(Select all that apply)
Yes	Strategy
Succession planning	Yes(Select all that apply)
Yes	Strategy
Training and development	Yes(Select all that apply)
Yes	Strategy
Key performance indicators for managers relating to gender equality	Yes(Select all that apply)
Yes	Strategy

2: Do you have formal policy and/or formal strategy in place that support gender equality overall? Yes(Select all that apply)

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Yes	Policy Strategy

3: If your organisation would like to provide additional information relating to your gender equality policies and strategies, please do so below.

The University is committed to employment practices that help prevent and eliminate discrimination on the basis of race, colour, sex, sexual preference, age, physical or mental disability, marital status, family responsibilities, pregnancy, religion, political opinion, trade union membership and activity, national extraction or social origin.

To support gender equity specifically, UniSA has applied for and been awarded Bronze Athena Swan Accreditation (the highest level currently available in Australia). This process involves an extensive consultation process and a rigorous analysis of workforce data, practice and culture to identify barriers and improve gender equity. An action plan was developed as part of this process, and UniSA is progressing well on the actions and this is resulting in positive changes for our workforce. We have recently undertaken a University wide Culture Survey with specific questions relating to gender equity and staff perception and experience that will provide additional oversight to our progress to date. A commitment to progressing to the Gold Athena Swan Award is included in our Strategic Plan, Enterprise 25.

## **Governing bodies**

## University Of South Australia

1: Does this organisation have a governing body?	Yes(Provide further details on the governing body(ies) and its composition)
1.1: What is the name of your governing body?	University Council
1.2: What type of governing body does this organisation have?	Council
1.3: How many members are on the governing body and who holds the predominant Chair position?	
Chairs	
Female (F)	1
Male (M)	0
Gender X	0
Members	
Female (F)	6
Male (M)	8
Gender X	0
1.4: Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	Yes(Select all that apply)
	Strategy
1.5: Has a target been set to increase the representation of women on this governing body?	No(Select all that apply)
	Governing body has gender balance (i.e. 40% women / 40% men / 20% either)

2: If your organisation would like to provide additional information relating to governing bodies and gender equality in your workplace, do so below.

UniSA's strong commitment to a gender balanced Council is contained in the University's governing Act: 'University of South Australia Act 1990'. The Act states that "where a person is appointed to the Council, the appointing authority must recognize that the Council is, as far as practical, to be constituted of equal numbers of men and women".

# #Action on gender equality

## **Gender pay gaps**

1: Do you have a formal policy and/or formal strategy on remuneration generally?

Yes(Select all that apply)

Yes	Policy Strategy
1.1: Are specific pay equity objectives included in your formal policy and/or formal strategy?	Yes(Select all that apply)
Yes	To achieve gender pay equity To ensure no gender bias occurs at any point in the remuneration review process (for example at commencement, at annual salary reviews, out-of-cycle pay reviews, and performance reviews) To be transparent about pay scales and/or salary bands To implement and/or maintain a transparent and rigorous performance assessment process

2: Did your organisation receive JobKeeper payments?

No

3: What was the snapshot date used for your Workplace Profile?

31-Mar-2021

4: If your organisation would like to provide additional information relating to gender pay gaps in your workplace, please do so below.

UniSA has undertaken a gender pay gap analysis since 2007, as part of the Workplace Gender Equality Act (WGEA) reporting requirements. To complement this legislative requirement a UniSA-specific gender pay gap analysis is produced each year. This is an opportunity to evaluate the reasons for the gender pay gap and opportunities to reduce it, as well as compare our results to the national average and higher education sector. UniSA's gender pay gap is well below the national average and better than the Higher Education Sector average and has seen successive decreases over the last few years.

## **Employer action on pay equity**

1: Have you analysed your payroll to determine if there are any remuneration gaps between women and men (e.g. conducted a gender pay gap analysis)?

Yes(Provide further details on the most recent gender remuneration gap analysis that was undertaken.)

1.1: When was the most recent gender remuneration gap analysis undertaken?

Within the last 12 months

1.2: Did you take any actions as a result of your gender remuneration gap analysis?	Yes(Select all that apply)
1.2: Did you take any actions as a result of your gender remuneration gap analysis?  Yes	Identified cause/s of the gaps Reviewed remuneration decision-making processes Analysed commencement salaries by gender to ensure there are no pay gaps Reported pay equity metrics (including gender pay gaps) to the executive Reported pay equity metrics (including gender pay gaps) externally Trained people-managers in addressing gender bias (including unconscious bias)
1.3: You may provide details below on the type of gender remuneration gap analysis that has been undertaken (for example like-for-like and/or organisation-wide)	At UniSA, we progress a multi-faceted analysis of our pay equity gap that looks at:  Iike for like positions/level by level  across each individual unit  professional and academic staff separately  by employment arrangement  This information drives actions related to gender disparity and the gender pay gap specifically.

2: If your organisation would like to provide additional information relating to employer action on pay equity in your workplace, please do so below.

UniSA's Gender Pay Gap and has shown steady and consistent improvement. In our analysis in 2020 we had the most significant annual reduction to date of 12%. This improvement reflects the commitment and focus on gender equity through our involvement in the Athena Swan Accreditation process and the progress of our Bronze Action Plan.

UniSA also specifically considered gender impact on pay when introducing a new academic organisational structure in 2020 where gender equity was deliberately assessed in determining remuneration of management positions. Based on this and other strategies implemented, the gender pay gap has further significantly reduced during this reporting period.

## **Employee consultation**

1: Have you consulted with employees on issues concerning gender equality in your workplace? Yes(*Provide further details on the employee consultation process.*)

1.1: How did you consult employees?	Survey Consultative committee or group Focus groups
1.2: Who did you consult?	ALL staff

2: If your organisation would like to provide additional information relating to employee consultation on gender equality in your workplace, please do so below.

UniSA uses International Women's Day (8 March) every year as a trigger to have targeted gender equity discussions. In addition, academic and professional units use a range of methods to consult with their staff regarding gender equity and diversity and inclusion more broadly. This commitment to gender equity is built into senior staff KPI's to support continued focus and discussion on gender equity. We have also undertaken a Culture Survey in June 2021 with specific dedicated questions on staff perception and experience of gender equity at UniSA.

# #Employee work/life balance

...Employee training is provided throughout

...Employees are surveyed on whether they

... The organisation's approach to flexibility is

...The impact of flexibility is evaluated (e.g. reduced absenteeism, increased employee

...Team-based training is provided

integrated into client conversations

throughout the organisation

have sufficient flexibility

the organisation

engagement)

...No

### Flexible working

1: Do you have a formal policy and/or formal strategy on flexible working arrangements? Yes(Select all that apply) **Policy** ...Yes Strategy ... A business case for flexibility has been established and endorsed at the leadership Yes level ...Leaders are visible role models of flexible Yes working ...Flexible working is promoted throughout Yes the organisation ... Targets have been set for engagement in No(Select all that apply) flexible work ...No Other (provide details) Setting targets is not part of UniSA's strategy to ...Other (provide details) address flexible work. ... Targets have been set for men's No(Select all that apply) engagement in flexible work ...No Other (provide details) Setting Targets is not part of UniSA's strategy to ...Other (provide details) address flexible work. ...Leaders are held accountable for improving Yes workplace flexibility ... Manager training on flexible working is Yes provided throughout the organisation

Yes

Yes

Yes

Yes

No(Select all that apply)

Other (provide details)

	Other (provide details)	This is not currently evaluated, however maybe be considered in the future
	Metrics on the use of, and/or the impact of, flexibility measures are reported to key management personnel	No(Select all that apply)
	No	Other (provide details)
	Other (provide details)	HR Systems are being updated to allow improved reporting in the future
	Metrics on the use of, and/or the impact of, flexibility measures are reported to the governing body	No(Select all that apply)
	No	Not aware of the need
	Other (provide details)	No
2	: Do you offer any of the following flexible working	ng options to MANAGERS in your workplace?
	Flexible hours of work	Yes(Select one option only)
	Yes	SAME options for women and men(Select all that apply)
	SAME options for women and men	Formal options are available Informal options are available
	Compressed working weeks	Yes(Select one option only)
	Yes	SAME options for women and men(Select all that apply)
	SAME options for women and men	Formal options are available Informal options are available
	Time-in-lieu	No(You may specify why the above option is not available to your employees.)
	No	Other (provide details)
	Other (provide details)	Time-in-Lieu is not provided for managers in our Enterprise Agreement
	Telecommuting (e.g. working from home)	Yes(Select one option only)
	Yes	SAME options for women and men(Select all that apply)
	SAME options for women and men	Formal options are available Informal options are available
	Part-time work	Yes(Select one option only)
	Yes	SAME options for women and men(Select all that apply)
	SAME options for women and men	Formal options are available Informal options are available
	Job sharing	Yes(Select one option only)
	Yes	SAME options for women and men(Select all that apply)
		Formal options are available

SAME options for women and men	Informal options are available
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available

3: Are your flexible working arrangement options for NON-MANAGERS the same as the options for managers above?

No 3.1: You need to indicate which of the following flexible working options are available to NON-MANAGERS in your workplace. Yes(Select one option only) .. Flexible hours of work SAME options for women and men(Select all ...Yes that apply) Formal options are available ...SAME options for women and men Informal options are available ...Compressed working weeks Yes(Select one option only) SAME options for women and men(Select all ...Yes that apply) Formal options are available ...SAME options for women and men Informal options are available ...Time-in-lieu Yes(Select one option only) SAME options for women and men(Select all ...Yes that apply) Formal options are available ...SAME options for women and men Informal options are available ...Telecommuting (e.g. working from home) Yes(Select one option only) SAME options for women and men(Select all ...Yes that apply) Formal options are available ...SAME options for women and men Informal options are available ...Part-time work Yes(Select one option only) SAME options for women and men(Select all

Yes	that apply)
SAME options for women and men	Formal options are available
Job sharing	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available

4: Were managers in your organisation allowed to make INFORMAL flexible working arrangements with their team members in response to the COVID-19 pandemic?

Yes, ALL managers

5: Did you see an increase, overall, in the approval of FORMAL flexible working arrangements for your workforce compared to pre-COVID-19?

Yes, for both women and men

6: If your organisation would like to provide additional information relating to flexible working and gender equality in your workplace, please do so below.

UniSA recognises that the world of work has changed. In the next two years, UniSA will advance new policy and procedures that will transform our work practices to reflect the new normal and the benefits that accrue from increased flexibility in the workplace. This will provide greater flexibility to all staff which will support further progress towards gender equality.

# #Employee support

## **Paid parental leave**

1: Do you provide employer funded paid parental leave regardless of carer's status (i.e. primary/secondary) in addition to any government funded parental leave scheme?

•	nary/secondary) in addition to any governmen Yes, we offer employer funded parental leave	(using the primary/secondary carer definition)
	1.1: Do you provide employer funded paid parental leave for primary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the primary carers.)
	1.1.a: Please indicate whether your employer-funded paid parental leave for primary carers is available to:	Women only
	1.1.b: Please indicate whether your employer-funded paid parental leave for primary carers covers:	Birth Adoption Surrogacy Stillbirth
	1.1.c: How do you pay employer funded paid parental leave to primary carers?	Paying the employee's full salary
	1.1.d: Do you pay superannuation contribution to your primary carers while they are on parental leave?	Yes, on employer funded parental leave
	1.1.e: How many weeks (minimum) of employer funded paid parental leave for primary carers is provided?	22
	1.1.f: What proportion of your total workforce has access to employer funded paid parental leave for primary carers, including casuals?	61-70%
	1.2: Do you provide employer funded paid parental leave for secondary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the secondary carers.)
	1.2.a: Please indicate whether your employer-funded paid parental leave for secondary carers is available to:	All, regardless of gender
	1.2.b: Please indicate whether your employer-funded paid parental leave for secondary carers covers:	Birth Adoption Surrogacy
	1.2.c: How do you pay employer funded paid parental leave to secondary carers?	Paying the employee's full salary

1.2.d: Do you pay superannuation contribution to your secondary carers while they are on parental leave?	Yes, on employer funded parental leave
1.2.e: How many weeks (minimum) of employer funded paid parental leave for secondary carers is provided?	3
1.2.f: What proportion of your total workforce has access to employer funded paid parental leave for secondary carers, including casuals?	60-70%

2: If your organisation would like to provide additional information relating to paid parental leave and gender equality in your workplace, please do so below.

UniSA has a range of parental leave arrangements that are not discussed in this questionnaire this includes:

- · Paid Pre Natal Leave of up to 1 working day per month in the final 6 months of pregnancy.
- · Shared paid Parental Leave is available where both partners are employed by the University.
- Paid Adoption Leave and Partner Leave is available to all genders.
- · Unpaid Parental Leave is available where paid Parental Leave may not apply (for all genders) or in addition to paid parental leave for an initial period of up to 52 weeks which may be extended by a further 52 weeks.
- Staff with less than 12 months continuous service can access 1.5 weeks of pay at 100% of the staff member's ordinary weekly rate of pay for each completed month of service.
- · Phased in Return to Work is available when returning to work after Parental Leave, the staff member may work a reduced fraction (0.6 for a full-time staff member) and be paid the full-time salary for a period of 8 weeks.

## Support for carers

1: Do you have a formal policy and/or formal strategy to support employees with family or caring responsibilities?

Yes(Select all that apply)	
Yes	Policy

2: Do you offer any of the following support mechanisms for employees with family or caring responsibilities?

Employer subsidised childcare	No(You may specify why the above support mechanism is not available to your employees.)		
No	Not a priority		
On-site childcare	Yes(Please indicate the availability of this support mechanism.)		

Yes	Available at SOME worksites
Breastfeeding facilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Childcare referral services	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Internal support networks for parents	No(You may specify why the above support mechanism is not available to your employees.)
No	Not a priority
Return to work bonus (only select if this bonus is not the balance of paid parental leave)	No(You may specify why the above support mechanism is not available to your employees.)
No	Other (provide details)
Other (provide details)	UniSA offers phased in return to work, whereby the staff member can return 0.6 FTE and be paid full time for the first 8 weeks
Information packs for new parents and/or those with elder care responsibilities	No(You may specify why the above support mechanism is not available to your employees.)
No	Not a priority
Referral services to support employees with family and/or caring responsibilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Targeted communication mechanisms (e.g. intranet/forums)	No(You may specify why the above support mechanism is not available to your employees.)
No	Not a priority
Support in securing school holiday care	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Coaching for employees on returning to work from parental leave	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Parenting workshops targeting mothers	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Parenting workshops targeting fathers	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Other (provide details)	No

<sup>3:</sup> If your organisation would like to provide additional information relating to support for carers in your workplace, please do so below.

UniSA provides 9 days family responsibility leave per service year in addition to personal leave provision. If a staff member uses all their family responsibility leave in a service year, staff are able to use personal leave for caring responsibilities.

#### Sex-based harassment and discrimination

1: Do you have a formal policy and/or formal strategy on sex-based harassment and discrimination prevention?

Yes(Select all that apply)	
Yes	Policy Strategy
1.1: Do you provide a grievance process in any sex-based harasssment and discrimination prevention formal policy and/or formal strategy?	Yes

2: Do you provide training on sex-based harassment and discrimination prevention to the following groups?

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All managers	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At induction Other (provide details)
Other (provide details)	Mandatory training for all staff was implemented this year and First Responder training has been in place for a number of years, which requires refresher training each year.
All employees	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At induction Other (provide details)
Other (provide details)	Mandatory training for all staff was implemented this year and First Responder training has been in place for a number of years, which requires refresher training each year.

3: If your organisation would like to provide additional information relating to sex-based harassment and discrimination, please do so below.

UniSA has a Sexual Assault Sexual Harassment (SASH) Steering Group which provides a forum for coordinating student and staff-related SASH strategies, guiding policy, procedure and support service improvements, and responding to new developments emerging from across the Higher Education sector as part of the SASH Action Plan.

UniSA has an integrated (staff and student) Sexual Assault and Sexual Harassment policy and procedures, website and print resources for staff and students and an online incident reporting system.

In this reporting period, an online mandatory training program was implemented "Sexual Assault and Sexual Harassment – What are the drivers and how can we respond". This is in addition to the existing First Responder training and community of practice support for staff in positions that are most likely to receive SASH disclosures and reports and sessions and resources including the Respect Guide are provided in management and staff induction processes, detailing the University's expectations with respect to behaviour and culture.

UniSA continues to be an active supporter of Universities Australia's **Respect. Now. Always.** (RNA) initiative to prevent sexual harassment and sexual assault at our universities and share best practice to improve support for those who have experienced it.

## Family or domestic violence

1: Do you have a formal policy and/or formal strategy to support employees who are experiencing family or domestic violence?

Yes(Select all that apply)	
Yes	Policy

2: Other than a formal policy and/or formal strategy, do you have the following support mechanisms in place to support employees who are experiencing family or domestic violence?

mechanisms in place to support employees who are experiencing family or domestic violence?					
Employee assistance program (including access to psychologist, chaplain or counsellor)	Yes				
Training of key personnel	No(Select all that apply)				
No	Not aware of the need				
A domestic violence clause is in an enterprise agreement or workplace agreement	Yes				
Workplace safety planning	Yes				
Access to paid domestic violence leave (contained in an enterprise/workplace agreement)	Yes				
Access to unpaid domestic violence leave (contained in an enterprise/workplace agreement)	Yes				
Access to paid domestic violence leave (not contained in an enterprise/workplace agreement)	No(Select all that apply)				
No	Other (provide details)				
Other (provide details)	As provided in the Enterprise Agreement this is not required				
Access to unpaid leave	Yes				
Confidentiality of matters disclosed	Yes				
Referral of employees to appropriate domestic violence support services for expert advice	Yes				

Protection from any adverse action or discrimination based on the disclosure of domestic violence	Yes
Flexible working arrangements	Yes
Provision of financial support (e.g. advance bonus payment or advanced pay)	No(Select all that apply)
No	Other (provide details)
Other (provide details)	this does not currently form part of our domestic violence support strategy
Offer change of office location	Yes
Emergency accommodation assistance	Yes
<u> </u>	Yes

3: If your organisation would like to provide additional information relating to family and domestic violence affecting your workplace, please do so below.

Domestic Violence leave is formally provided for in the Enterprise Agreement. Employee Assistance Program sessions are available to both staff and their family members and additional EAP sessions are made available in the case of domestic violence when needed.

In planning and responding to the COVID-19 pandemic, UniSA provided support for individual arrangements/preferences to remain on campus in order to support staff where working from home may not have been a safe option.

## Workplace Profile Table

		No. of employees Number of appre graduates (co			prentices and (combined)	Total employees**
Occupational category*	Employment status	F	М	F	M	employees
Managers	Full-time permanent	32	42	0	0	74
	Full-time contract	13	22	0	0	35
	Part-time permanent	2	0	0	0	2
	Part-time contract	3	0	0	0	3
Professionals	Full-time permanent	428	437	0	0	865
	Full-time contract	208	224	0	0	433
	Part-time permanent	143	24	0	0	167
	Part-time contract	182	88	0	0	270
	Casual	537	324	0	0	862
Clerical And Administrative Workers	Full-time permanent	385	204	0	0	589
	Full-time contract	83	56	0	0	139
	Part-time permanent	175	13	0	0	188
	Part-time contract	60	13	0	0	73
	Casual	245	108	0	0	354

<sup>\*</sup> Categorised using ANZSCO major group codes (this means Professionals who are also Managers are categorised as Professionals)

<sup>\*\*</sup> Total employees includes Gender X

# Workplace Profile Table

			No. of employees		
Manager category	Level to CEO	Employment status	F	М	Total*
CEO	0	Full-time contract	0	1	1
KMP	-1	Full-time permanent	2	1	3
		Full-time contract	1	1	2
GM	-1	Full-time contract	1	0	1
		Part-time permanent	1	0	1
	-2	Full-time permanent	8	3	11
		Full-time contract	2	9	11
	-3	Full-time permanent	12	11	23
		Full-time contract	1	3	4
	-4	Full-time permanent	0	5	5
ОМ	-2	Full-time permanent	0	3	3
		Full-time contract	1	1	2
	-3	Full-time permanent	10	13	23
		Full-time contract	6	5	11
		Part-time permanent	1	0	1
		Part-time contract	2	0	2
	-4	Full-time permanent	0	6	6
		Full-time contract	1	1	2
		Part-time contract	1	0	1
	-5	Full-time contract	0	1	1

<sup>\*</sup> Total employees includes Gender X

# Workforce Management Statistics Table

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
1. How many Full-time	Full-time	ne Permanent	CEO, KMPs, and HOBs	0	0	0
employees vere	ees		Managers	0	1	1
promoted?			Non-managers	44	31	75
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	1	0	1
			Non-managers	24	7	31
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	7	0	7
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	0	0	0
			Non-managers	7	2	9
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
2. How many	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
employees including			Managers	6	3	9
partners with			Non-managers	151	72	223
an employment		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
contract)		Contract	Managers	15	15	30
vere nternally			Non-managers	60	41	101
appointed?	Part-time	Part-time Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	34	1	35
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	1	0	1
			Non-managers	16	9	25
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
3. How many	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
employees including			Managers	0	0	0
partners with			Non-managers	36	22	58
an employment	F	Fixed-Term	CEO, KMPs, and HOBs	0	0	0
contract)		Contract	Managers	1	2	3
vere externally			Non-managers	61	61	122
ppointed?	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	6	2	8
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	0	0	0
			Non-managers	27	27	54
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0

<sup>\*</sup> Total employees includes Gender X

# Workforce Management Statistics Table

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
4. How many	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
employees (including			Managers	0	0	0
partners with			Non-managers	34	15	49
an employment		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
contract)		Contract	Managers	1	0	1
voluntarily resigned?			Non-managers	33	22	55
J	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	15	1	16
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	0	0	0
			Non-managers	17	4	21
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
5. How many	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
employees have taken			Managers	0	0	0
primary			Non-managers	55	1	56
carer's parental		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
leave (paid	(	Contract	Managers	0	0	0
and/or unpaid)?			Non-managers	30	0	30
	Part-time	art-time Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	32	0	32
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	23	0	23
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
6. How many	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
employees have taken			Managers	0	0	0
secondary			Non-managers	0	11	11
carer's parental		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
eave (paid			Managers	0	0	0
and/or unpaid)?			Non-managers	0	15	15
' /	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term	CEO, KMPs, and HOBs	0	0	0
		Contract	Managers	0	0	0
			Non-managers	0	4	4
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0

<sup>\*</sup> Total employees includes Gender X

# Workforce Management Statistics Table

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*				
7. How many employees ceased	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0				
employment before returning to work from parental leave,			Managers	0	0	0				
regardless of when the leave commenced?			Non-managers	3	1	4				
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0				
				Managers	0	0	0			
			Non-managers	6	0	6				
	Fixed-Te	Part-time Permanent	Part-time	Part-time	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
				Managers	0	0	0			
			Non-managers	0	0	0				
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0				
			Managers	0	0	0				
			Non-managers	2	0	2				

<sup>\*</sup> Total employees includes Gender X





# Workplace Gender Equality Agency 2020–21 Compliance Program Submission approval

I, the CEO (or equivalent), confirm that the data provided in the 2020-21 Compliance Program submission is complete and correct, as reported in the full data appendices:

- → Public Workplace Profile
- → Public Workforce Management Statistics
- → Public Questionnaire
- → Confidential Data.

I approve the submission of this data to WGEA.

I also confirm that the organisation/s covered by this submission will meet the notification and access requirements as detailed below.

Name of CEO (or equivalent)

SUMUS GALLA

CEO (or equivalent) signature

Date of signature

30 JULY 202

#### What next?

The contact nominated for the submission of this report must complete the declaration and consent process in the WGEA Portal. The Agency does not require physical evidence of the CEO's signature.

To comply with the notification and access requirements, your organisation/s must:

- → inform its employees and members or shareholders that it has lodged its report with the Agency and advise how the public data may be accessed
- → provide access to the public data to employees and members or shareholders
- → inform employee organisations with members in its workplace that the report has been lodged
- → inform its employees and those employee organisations with members in its workplace of the opportunity to comment on the report to the employer or the Agency.

For more information on the notification and access requirements, read here.

