



Coursework Scholarships, Grants and Prizes Policy

Purpose

1. This policy sets out the principles that will be applied to establishing and administering coursework scholarships, grants and prizes at the University.
2. This policy is to be read in conjunction with the [Coursework Scholarships, Grants and Prizes Procedures](#).

Scope

3. This policy applies to UniSA undergraduate and postgraduate coursework scholarships, grants and prizes where:
 - funding is administered by the University, and
 - the University makes the final decision regarding recipients.

Exclusions

4. The policy does not apply to:
 - scholarships, grants and prizes for higher degree by research students, and/or
 - opportunities for paid work experience with industry which are awarded on a competitive basis

Responsibilities

5. Academic Board is the approving authority for this policy.

Policy Principles

6. UniSA will support growth in the range and number of scholarships, grants and prizes through the allocation of University funds and by fostering partnerships with external donors of funding for such awards.
7. UniSA reserves the right not to accept funds from a donor.
8. External funds provided to UniSA for any scholarship, grant or prize will be managed according to:
 - a. the purposes specified by the donors, and
 - b. the principles of the [Philanthropic Gift and Fundraising Procedure](#).
9. Every scholarship, grant or prize awarded by the University must have defined and approved selection criteria. Selection processes will be transparent and fair and will be designed to mitigate the risk of unconscious bias in the selection of recipients.
10. The establishment of new scholarships, grants and prizes must be approved by Academic Board, or delegate. No promotion or selection of recipients can take place until approval has been given. The procedures associated with this policy will set out authorities to amend or disestablish scholarships, grants and prizes.
11. Scholarships, grants and prizes will be reviewed at least every five years following their establishment.

Definitions

Award

For the purposes of this policy the term 'award' is used to refer collectively to scholarships, grants and prizes.

Grant

An award that assists a student to meet the initial costs of commencing university study, or to undertake a designated component of a program, for example a placement or international exchange. A grant is generally a one-off occurrence and usually takes the form of a payment made to the student or a reduction in specified costs, such as tuition fees.

Prize

An award that recognises outstanding academic achievement in a course, group of courses or a program. Selection will be based on academic merit but may be restricted to certain groups of students in accordance with the University's equity objectives.

Scholarship

An award that assists a student to undertake or complete a program of study at UniSA over a nominated period of time. A scholarship usually takes the form of periodic payments to the student or a reduction in specified costs such as tuition fees.

Associated Documentation

[Coursework Scholarships, Grants and Prizes Procedures](#)

[Recognition of Academic Excellence Procedures](#)

[Research Degrees and Research Training Program \(RTP\) Scholarships Policy](#)

[Higher Degree by Research Prizes](#)

[Philanthropic Gift and Fundraising Procedure](#)

- **Officer Responsible for Update and Review:** Director: Student and Academic Services
- **Approving Authority:** Academic Board
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