2024 Enrolment Advice

There will be no Program Enrolment Advice Session

PROGRAM CODE	DBBG	YEAR LEVEL		**1**
PROGRAM NAME	Bachelor of Business (Management)			
ACADEMIC PLAN	Management	CAMPUS	City West	
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Level 2, Jeffrey Smart Building ask@campuscentral.unisa.edu.au 1300 301 703	ACADEMIC UNIT (Please contact the Academic Unit if you have any other queries)	Business Student Hub enquiry@business.unisa.edu.au 8302 7141	

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. **BIOL 1033**. You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrolment.
External Class	There is only one enrolment number you need to enter in 'Manage my Enrolment' when enrolling.

First Semester (Study Period 2)				
Subject Area	Catalogue Number	Course Name	Classes	Notes
BUSS	2043	[Foundations of Human Resource Management](#)	**Internal:** Enrol into Preparatory class 20287 **and** Enrol into Lecture class 20288 **and** Enrol into 1 Tutorial* *Please refer to [class timetable](#) for all class numbers **OR** **External:** Enrol into class 23788	

ACCT	1008	[Accounting for Business](#)	**Internal:**	**Refer to Program Notes 2 & 3**
			Enrol into Preparatory class 20891 **and** Enrol into 1 Workshop*	
			*Please refer to [class timetable](#) for all class numbers	
			OR	
			External:	
			Enrol into class 23798	
		OR		
MATH	1053	[Quantitative Methods for Business](#)	**Internal:**	**Refer to Program Notes 2 & 3**
			Enrol into Preparatory class 22658 **and** Enrol into Seminar 22659 **or** Seminar 22660 **and** Enrol into 1 Tutorial*	
			*Please refer to [class timetable](#) for all class numbers	
			OR	
			External:	
			Enrol into class 24038	

MARK	1010	Marketing Principles: Trading and Exchange	**Internal:** Enrol into Preparatory class 20669 **and** Enrol into Lecture class 20670 **and** Enrol into 1 Tutorial* *Please refer to class timetable for all class numbers **OR** **External:** Enrol into class 24124	Refer to Program Notes 2 & 3
		Elective		Refer to Program Notes 1, 2 & 3

Second Semester (Study Period 5)				
Subject Area	**Catalogue Number**	**Course Name**	**Class numbers**	**Notes**

LAWS	1018	[Business Law](#)	**Internal:**
			    Enrol into Preparatory class 50220
			    and
			    Enrol into Lecture class 53876
			    and
			    Enrol into 1 Tutorial*
			    *Please refer to [class timetable](#) for all class numbers
			OR
			External:
			    Enrol into class 53878
				Refer to Program Notes 2 & 3

ECON	1008	[Principles of Economics](#)	**Internal:**
			    Enrol into Preparatory class 52168
			    and
			    Enrol into Lecture class 52169
			    and
			    Enrol into 1 Tutorial*
			    *Please refer to [class timetable](#) for all class numbers
			OR
			External:
			Enrol into class 50034
				Refer to Program Notes 2 & 3

BUSS	1057	Business and Society
		
		OR
		
		International Study Tour
		
		OR
		
		Elective
			For BUSS 1057 - Business and Society
			Internal:
			  Enrol into Preparatory class 51830
			  and
			  Enrol into Lecture class 51831
			  and
			  Enrol into 1 Tutorial*
			  *Please refer to class timetable for all class numbers
			OR
			External:
			Enrol into class 50045
				Business and Society: Refer to Program Notes 2 & 3
				
				International Study Tour: Refer to Program Note 4
				
				Elective: Refer to Program Note 1

BUSS	1060	Career Development in Business	**Internal:**
			  Enrol into Preparatory class 50189
			  and
			  Enrol into 1 Tutorial*
			  *Please refer to class timetable for all class numbers
			OR
			External:
			Enrol into class 53705
				Refer to Program Notes 2 & 3

PLEASE NOTE:
- The table above shows the full list of courses to be taken by a student undertaking a full-time load solely in this year of the program.
- Students enrol in all courses for both study periods (Study Periods 2 & 5) at the beginning of the year.
- Please ensure you check the course timetable to confirm the location and possible external mode offering for each course.

PROGRAM NOTES:

1. Electives may be used to: complete an Experiential Elective (refer to Experiential Electives listing); undertake an international student exchange up to 18 units; or to study other courses of interest offered by UniSA Business including the options provided in the Suggested Electives list. One elective may be chosen from outside UniSA Business. Course pre-requisites must be satisfied.

2. Students that have been assessed as completing a qualification in a business discipline at AQF Diploma level or equivalent and have received 36 units of block credit aren't required to complete this course.

3. Students that have been assessed as completing a qualification in a business discipline at AQF Advanced Diploma level or equivalent and have received 54 units of block credit aren't required to complete this course.

4. View available Overseas Study Opportunities at https://www.unisa.edu.au/global-experiences/study-overseas/ or contact short.programs@unisa.edu.au

5. The International Elective may be used: to complete an overseas practicum; as part of a full semester overseas exchange; or to complete the International Elective option provided in the Electives list.

EXTERNAL STUDENTS

Students studying off-campus. Administrative services for external students are located at Campus Central.

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External model does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity.

It is strongly recommended that you visit the Study Support webpage to gain valuable information regarding your studies.
https://i.unisa.edu.au/students/student-support-services/study-support/

PART TIME STUDENTS

You can study part-time which means undertaking less than the load specified for full time status.

(**Full-time load** - The standard annual full-time load is 36 units or 1.0 EFTSL (Equivalent Full-Time Student Load). A student undertaking at least 75% of a full-time load for the academic year will be full-time for that year. A student who is undertaking at least 75% of a full-time load, for either the first half or second half of the year, will be full-time for that half year).

If you require further enrolment advice, please refer to the **Academic Unit contact details** listed on the first page or contact Campus Central.